JORDAN **RAINSFORD**

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**Summary**

Being highly experienced with over 18 years as an Operations and Technical Manager in a Loss Prevention industry, and along with being "second in command" in my current employment. My work has allowed me to grow and tackle each day with focus to achieve my goals.

I am well organised, driven, sporty, friendly, cooperative, humble, focused, adaptable, problem-solver, technically minded, mentally challenging myself, a big believer in structure and building a good rapport with people. I also have a high regard for Health and Safety at work and at home. I can work autonomously or in a team environment and love my work to be challenging where I am able to use my own initiative and no two days are alike.

**Education**

2003

**Principles of Risk Assessment**

Marsh Risk Consulting

1998

**Health and Safety Certificate**

Siemens Ltd

**Key Skills**

* Microsoft Word and Excel
* Team player or Autonomous
* Cooperative
* Strong communication and verbal skills
* Workplace health and Safety
* Leadership experience and decision making
* Great planning and organizational skills
* Coaching and advising
* Problem-solver
* Technically minded

**Career History**

**Pro-Tag July 2004 - Current**

## *Loss Prevention Operations and Technical Manager*

**Responsibilities**

* Prioritising workloads to effectively meet deadlines.
* Identifying areas and opportunities for stock loss improvement.
* Advising my clients on implementing strategies to combat stock shrinkage externally and internally.
* Ensure that all operational processes are optimal.
* Oversee the Technical department and train when necessary with a high regard for health and safety.
* Logistically planning and overseeing all our sub-contractors installations and maintenance.
* Making key business decisions.

**Blue Pointer Mar 2002 - Dec 2003**

***Technical Assistant***

**Responsibilities**

* Installation of Satellite communications for their cellular network in Congo.
* Production of stainless-steel built-in kitchen cupboards for low-cost housing.

**Cellular Bar Mar 2000 - Feb 2002**

## *Procurement Officer*

**Responsibilities**

* Purchasing of stock.
* Supplying of stock.
* Stock capturing as well as stock take.

**Siemens Ltd Nov 1998 - Nov 1999**

## *Cabling and Termination Supervisor*

**Responsibilities**

* Supervised cable pulling and Termination team. (PVC, SWA)
* Meet weekly targets.
* Finalise pulling cards.

**Grinaker – LTA Apr 1996 - Aug 1998**

## *Document Controller*

**Responsibilities**

* Database capturing.
* Distribution.

**Department of Manpower Feb 1993 - Feb 1996**

## *Clerk*

**Responsibilities**

* Processing of UIF applications.
* Payments
* Queries.

**References**

References available on request